

Telephons (3 LINES)  
HEADINGLEY 51071



R. W. RICH M.A., PH.D.,  
*Principal*

**BECKETT PARK**  
**LEEDS 6**

24th October, 1939.

Dear Sir,

The College will reopen at Scarborough on October 31st, and you should come into residence on that date, arriving in the afternoon or evening. You will be accommodated in the Brooklands Hotel, Esplanade Gardens, and you should write as soon as possible to the Resident Tutor at that address stating the time you expect to arrive.

You must be careful to bring your identity card and gas mask with you.

Since the term will be very short and the accommodation in the hostels for storing clothes and luggage is limited, you should not bring more baggage than is absolutely necessary, remembering that warm clothing is essential.

College fees should be sent as soon as possible to the Director of Education, Education Offices, Calverley Street, Leeds, 1, and not to the College. Cheques should be made payable to "Leeds Corporation". Sports fees should be paid at the College on arrival.

The new address of the College will be "City of Leeds Training College, High Cliff, Filey Road, Scarborough."

Yours faithfully,

R.W.RICH.