

City of Leeds

H.W.W.

H.25
123.

Education Department

Calverley Street

25th June, 1925.



OFFICIAL COMMUNICATIONS
SHOULD BE ADDRESSED TO THE
DIRECTOR OF EDUCATION

Telephone 20161

City of Leeds Training College.

Dear

I have to forward you herewith a copy of the instructions for the guidance of resident Tutors and Matrons as approved by the House Committee, the Governors of the College, and the Education Committee, and I am to request that no deviation be made therefrom without the sanction of the Education Committee.

For your information I am to add that the cost of training a student at the College is approximately £120 a year. Towards this sum, each student contributes a fee of £40 a year. The average cost to the Leeds rates for the last six years is about £17,000, or £39 per student, whether from Leeds or other areas.

The Committee look to the resident Tutors and Matrons to co-operate cordially in securing the general efficiency and smooth running of each Hall of Residence and a proper respect on the part of the students for the buildings and furniture belonging to the Local Education Authority.

I am,
Yours faithfully,

James Raham
Director of Education.